

MINUTES

Memorial Northwest Homeowners Association

17440 Theiss Mail Route
Klein, TX 77379

General Meeting of the Membership and Board of Directors Meeting

Tuesday, December 1, 2020

PRESENT:

Greg Schindler, President	Art Byram, Area 1
Jay Jackson, 1st Vice President	Matt Sneller, Area 2
Ryan Aduddell, 2nd Vice President	Rebecca Talley, Area 4
Sarah Mueller, 3rd Vice President	Erik Bartlow, Area 6
Victor Carranza, Treasurer	Michelle Rodriguez, Area 7

Margie Naranjo and Cathy Jensen of SCS Management Services, Inc.

ABSENT:

Joy Hemphill, Secretary
Bryan Thomas, Area 5
Gerome D'Anna, Area 3

Executive Session (7:00 p.m. – 8:00 p.m.)

The Board reviewed Northlaw's Legal Status report and gave authorization to proceed to next steps per the attorney's recommendations. The Board expressed concerns on several accounts regarding the steps that have been taken from the attorney's office and the communication from the management company to the attorney's office on how the attorney should proceed. Mrs. Naranjo provided the procedure on how SCS processes the attorney status report. Mrs. Naranjo will work with Mr. Schindler and Mrs. Mueller on ways to improve the current procedure.

General Meeting (8:01 p.m. – 9:24 p.m.)

Adoption of the Agenda: Director Schindler asked if there were any objections or amendments to the agenda. The Board unanimously approved the agenda as presented.

Homeowners Forum: Director Schindler opened the floor to those homeowners wishing to address the Board. There were five homeowners in attendance.

A homeowner addressed the Board thanking the board for the advice and suggestions received last month on how to proceed with the Notice of Encroachment she had received from a Municipal Utility District on her existing fence.

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Board Referral List: Prior to the Board meeting, the seven area directors had reviewed the Board Referral List and sent SCS Management their recommendations. The Board approved the Area Director recommendations.

Contracts: Mr. Jackson updated the board on the following contracts:

Trash Contract: Mr. Jackson reported the transition from RRRTx to Texas Pride Disposal had some issues with billing: credits were input as balances, which has since been corrected. In addition, Texas Pride Disposal is still getting used to the route; therefore, residents may have initially had their trash picked up late.

Community Cleaning Crew: Mr. Jackson informed the board he is working with Mrs. Wells to replace the current cleaning crew, which may save the Association money.

Security: Mr. Aduddell gave a verbal report on the crime statistics in the community noting Memorial Northwest crime stats are considerably low. Mr. Aduddell informed the board that the deputies are doing more traffic stops.

New Business: Mr. Aduddell presented the social committee's yearly plan for 2021, noting plans to purchase items for events in lieu of renting them which will save the Association money in the long run.

Mr. Aduddell informed the Board he is continuing to research how to enforce street parking. He will update the board with his findings.

There being no further business Director Schindler adjourned the meeting at 9:24 p.m.